

Data Gen[®]

Insights for Healthcare

**Formatting your downloaded areas and product
lines for the new DataGen Planning Tool**

Market Demographics, Data Exporter and Outpatient Dashboard Files

Service area

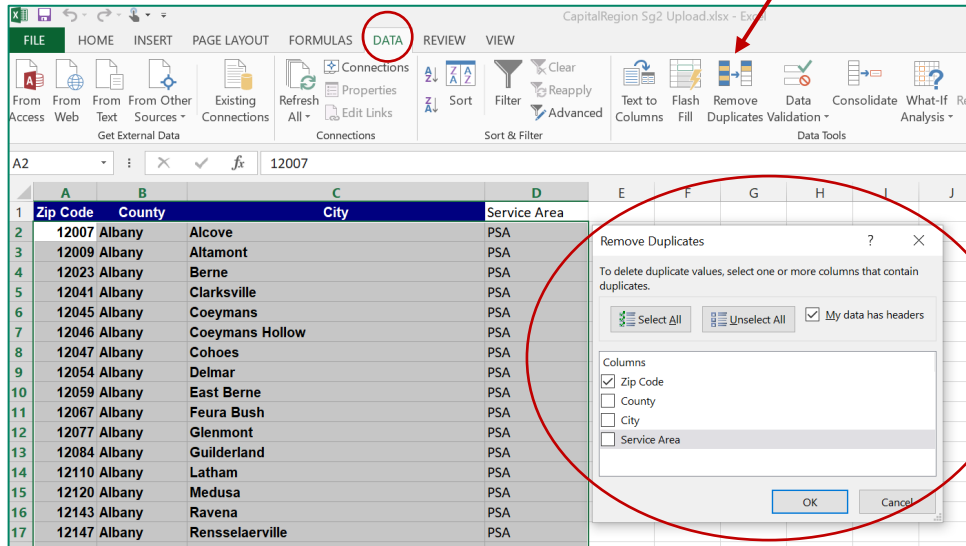
1. Open your downloaded service area.
2. Open a new blank Excel® file.
3. Copy your service area out of the downloaded file from the previous planning tool – headers and data only.
 - a. To quickly select all, click the **Zip code** field title cell, click **ctrl + shift** and the **right arrow** then the **down arrow**.
 - b. While everything is highlighted click **ctrl + c** on your keyboard.

Zip Code	State	County	CBSA	City
12110 NY	Albany	Albany	Albany-Schenectady-Tr	Latham
12110 NY	Albany	Albany	Albany-Schenectady-Tr	Latham
12120 NY	Albany	Albany	Albany-Schenectady-Tr	Medusa
12143 NY	Albany	Albany	Albany-Schenectady-Tr	Ravena
12147 NY	Albany	Albany	Albany-Schenectady-Tr	Rensselaerville
12158 NY	Albany	Albany	Albany-Schenectady-Tr	Selkirk
12159 NY	Albany	Albany	Albany-Schenectady-Tr	Slingerlands
12159 NY	Albany	Albany	Albany-Schenectady-Tr	Slingerlands
12183 NY	Albany	Albany	Albany-Schenectady-Tr	Troy
12186 NY	Albany	Albany	Albany-Schenectady-Tr	Voorheesville
12189 NY	Albany	Albany	Albany-Schenectady-Tr	Watervliet
12193 NY	Albany	Albany	Albany-Schenectady-Tr	Westerlo
12193 NY	Albany	Albany	Albany-Schenectady-Tr	Westerlo
12200 NY	Albany	Albany	Albany-Schenectady-Tr	3-Digit ZIP in Albany
12202 NY	Albany	Albany	Albany-Schenectady-Tr	Albany
12202 NY	Albany	Albany	Albany-Schenectady-Tr	Albany
12203 NY	Albany	Albany	Albany-Schenectady-Tr	Albany

4. Paste into the blank Excel file in cell A1.
 - a. Delete CBSA column.
 - b. Add column(s) if needed (can have up to 10 in one file).

Zip Code	County	City	Service Area
12007 Albany	Alcove		PSA
12009 Albany	Altamont		PSA
12023 Albany	Berne		PSA
12041 Albany	Clarksville		PSA
12045 Albany	Coeymans		PSA
12046 Albany	Coeymans Hollow		PSA
12047 Albany	Cohoes		PSA
12054 Albany	Delmar		PSA
12059 Albany	East Berne		PSA
12067 Albany	Feura Bush		PSA
12077 Albany	Glenmont		PSA
12084 Albany	Guilderland		PSA
12110 Albany	Latham		PSA
12120 Albany	Medusa		PSA
12143 Albany	Ravena		PSA
12147 Albany	Rensselaerville		PSA
12158 Albany	Selkirk		PSA
12159 Albany	Slingerlands		PSA
12183 Albany	Troy		PSA
12186 Albany	Voorheesville		PSA

c. Remove duplicates.



d. Change all data in column A to **Number**.

e. Change all the rest of the data to **Text**.

5. Save file appropriately.

Service lines

1. Open your downloaded service area.
2. Open a new blank Excel file.
3. Copy your service line out of the downloaded file from the previous planning tool – headers and data only starting from product line.
 - a. To quickly select all click the **product line** field title cell, click **ctrl + shift** and the **right arrow** then the **down arrow**.
 - b. While everything is highlighted click **ctrl + c** on your keyboard.

Product Line Listing			
Source of Data: Market Expert HCPCS/CPT Product Line (2022)			
Ranked on Product Line CPT-4 Code (Asc)			
Product Line Code	Product Line	Code	Procedure
26	Acupuncture	97780	NO LONGER VALID
26	Acupuncture	97781	NO LONGER VALID
26	Acupuncture	97810	ACUPUNCT W/O STIMUL 15 MIN
26	Acupuncture	97811	ACUPUNCT W/O STIMUL ADDL 15M
26	Acupuncture	97813	ACUPUNCT W/STIMUL 15 MIN
26	Acupuncture	97814	ACUPUNCT W/STIMUL ADDL 15M
27	Allergy Services	95000	NO LONGER VALID
27	Allergy Services	95001	NO LONGER VALID
27	Allergy Services	95002	NO LONGER VALID
27	Allergy Services	95003	NO LONGER VALID
27	Allergy Services	95004	PERCUT ALLERGY SKIN TESTS
27	Allergy Services	95005	NO LONGER VALID
27	Allergy Services	95006	NO LONGER VALID
27	Allergy Services	95007	NO LONGER VALID
27	Allergy Services	95008	NO LONGER VALID - 13 PERCUT ALLERGY

4. Paste into the blank Excel file.
 - a. Cut **Code** and paste into column A by moving product line and description left
 - b. Rename **Column A** to **Procedure/Diagnosis/DRG Code**.
 - c. Remove any apostrophes, commas and periods.
 - i. Under **Find & Select**, choose **Replace**.
 - ii. Enter **,** or **.** in the **Find What** section and leave the **Replace With** section, then press **Replace All**.

Procedure Code	Procedure Product Line	Procedure Description	D	E	F
97780	Acupuncture	NO LONGER VALID			
97781	Acupuncture	NO LONGER VALID			
97810	Acupuncture	ACUPUNCT W/O STIMUL 15 MIN			
97811	Acupuncture				
97813	Acupuncture				
97814	Acupuncture				
95000	Allergy Services				
95001	Allergy Services				
95002	Allergy Services				
95003	Allergy Services				
95004	Allergy Services				
95005	Allergy Services				
95006	Allergy Services				
95007	Allergy Services	NO LONGER VALID			
95010	Allergy Services	NO LONGER VALID - 13 PERCUT ALLERGY TITRATE TEST			
95011	Allergy Services	NO LONGER VALID			
95014	Allergy Services	NO LONGER VALID			
95015	Allergy Services	NO LONGER VALID - 13 ID ALLERGY TITRATE-DRUG/BUG			
95016	Allergy Services	NO LONGER VALID			
95017	Allergy Services	PERQ & ICUT ALLG TEST VENOMS			

- d. Add column(s) if needed (can have up to 10 in one file).
 - e. Change all data in **Column A** to **Number**.
 - f. Change all the rest of the data to **Text**.
5. Save file appropriately.

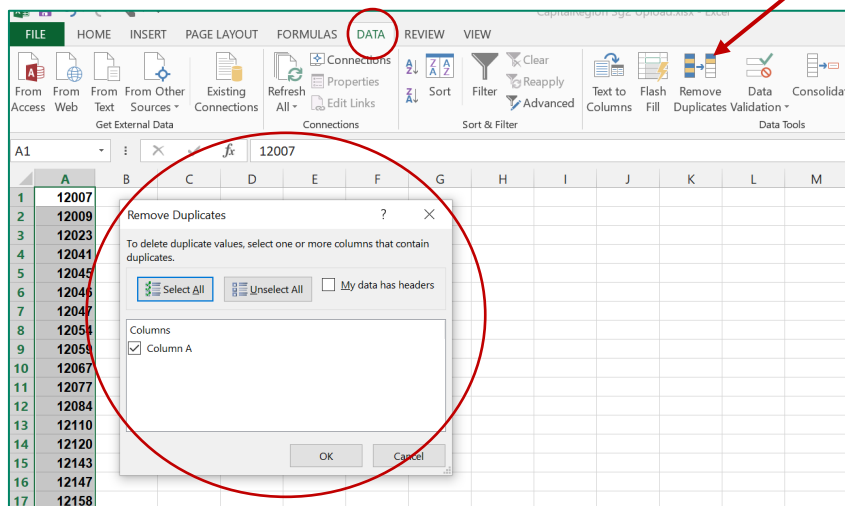
Bulk filtering in the drill-down portion of the new DataGen Planning Tool

Service area

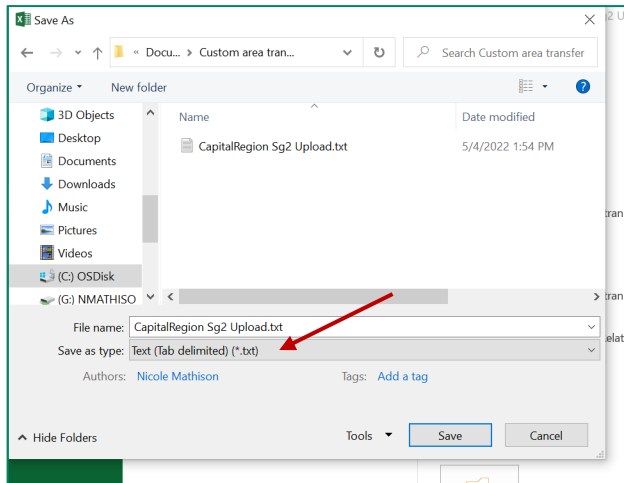
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12202 NY	Albany	Albany	Albany-Schenectady-Tr	Albany
12203 NY	Albany	Albany	Albany-Schenectady-Tr	Albany

4. Paste into the blank Excel file.
 - a. Delete everything except the Zip codes you want to filter on, including the header Zip code.
 - b. Remove duplicates.



5. Save file as a text file with appropriate name.
 - a. File – Save as – Text (Tab delimited).

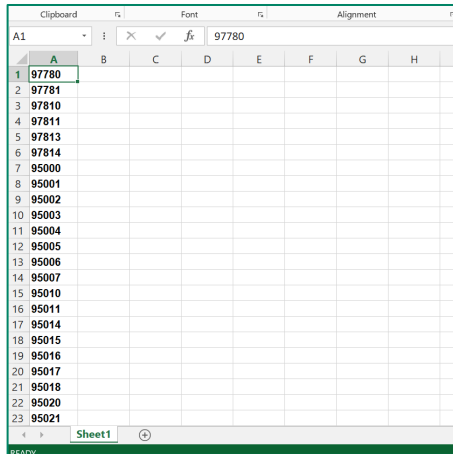


Service lines

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27	Allergy Services	95006	NO LONGER VALID
27	Allergy Services	95007	NO LONGER VALID
			NO LONGER VALID - 13 PERCUT ALLERGY

4. Paste into the blank Excel file.
 - a. Cut **Code** and paste into **Column A** by moving product line and description left.
 - b. Delete everything except the codes you want to filter on, including the header.



5. Save file as a text file with appropriate name.
 - a. File – Save as – Text (Tab Delimited).

PLEASE NOTE: These directions can be followed for any files you already have saved in an Excel document by starting at step 4A.

SUPPORT:

Please email planningsupport@datagen.info with any questions.